

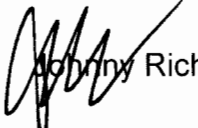


Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
DEC 02 2014 CAS/KH

November 10, 2014

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Terry Devitt, Manager, Operations, Convention Center

SUBJECT: Award of Invitation for Bids Y14-1039-DG
Landscape Management, Mowing, Trimming, Cutting,
Ground Cover, Weeding, Mulching and Irrigation at the
Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y14-1039-DG, Landscape Management, Mowing, Trimming, Cutting, Ground Cover, Weeding, Mulching and Irrigation at the Orange County Convention Center, to the low responsive and responsible bidder, Groundtek of Central Florida, in the estimated contract award amount of \$2,940,352.40 for a 36-month contract. Further request authorization for the Procurement Division to renew the contract for two additional 12-month periods.

PROCUREMENT:

To provide all labor, equipment and supplies for landscape management and irrigation services at the Convention Center.

FUNDING:

Funding is available in account number 4430-035-0922-3810.

APPROVALS:

The Business Development and Convention Center concur with this recommendation.

REMARKS:

This solicitation involved a two step process. Under Step One, bidders were pre-qualified. The pre-qualified bidders were allowed to move to Step Two, the bidding phase. Five bids were received in response to this Invitation for Bids. The bid from Groundtek of Central Florida is considered reasonable in comparison of prices for the same services under a previous County contract. Award is recommended to the low responsive bidder, Groundtek of Central Florida.

Bid tabulation is as follows:

Groundtek of Central Florida	\$2,940,352.40
Ackman Bros. Landscaping	\$4,056,281.00
Girard Environmental Services	\$4,920,974.00
ProScape	\$4,926,170.00
The Brinkman Group	\$4,937,642.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 23, 2014

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y14-1039-DG, Step Two – Landscape Mowing, Trimming, Cutting, Ground Cover, Weeding, Mulching and Irrigation at the Orange County Convention Center**

The Business Development Division evaluated the **5 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Errick Young, Business Development Division



BID COMPARISON

Y14-1039-DG, Step Two - Landscape Mowing, Trimming, Cutting, Ground Cover, Weeding, Mulching and Irrigation at the Orange County Convention Center

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (4%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida (HM)	\$2,940,352.40				
2nd Low	Ackman Bros. Landscaping	\$4,056,281	\$1,115,929	37.95%		
3rd Low	Girard Environmental Services	\$4,920,974	\$1,980,622	67.36%	\$864,693	21.32%
4th Low	ProScape	\$4,926,170	\$1,985,818	67.54%	\$869,889	21.45%
5th Low	The Brickmn Group, Ltd, LLC	\$4,937,642	\$1,997,290	67.93%	\$881,361	21.73%