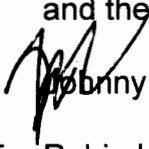




Interoffice Memorandum

October 17, 2014 **SEE MINUTES
FOR MOTION
NOV 11 2014 NP/BS**

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT: Robin L. Hammel, P.E., Manager, Public Works Engineering Division
407-836-7909

SUBJECT: Consultant Selection, RFP Y14-910-CH
Continuing Professional Services for ADA Compliance for
Transportation Networks in Public Rights-of-Way

RECOMMENDATION

Selection of one firm and an alternate to provide Continuing Professional Services for ADA Compliance for Transportation Networks in Public Rights-of-Way, Request for Proposals Y14-910-CH, from the following firms listed alphabetically. Further recommend the Board authorize execution of the final contract by the Procurement Division to establish hourly rates for future requirements. The performance period of the contracts will be for one year with two 1-year renewals.

HDR Engineering, Inc.
Tindale-Oliver & Associates, Inc.

This item was evaluated by the Procurement Committee on October 1, 2014. Commissioner Pete Clarke was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide continuing professional services for ADA compliance for Transportation Networks in Public Rights-of-Way.

DISCUSSION

The County is working towards a comprehensive Americans with Disabilities Act (ADA) initiative for the transportation network within Orange County's public roads. The consultant will provide services to support the County's ADA compliance efforts, including the development of an Orange County Transition Plan (Transition Plan) for public rights-of-way per federal and state laws and guidelines. The County's public road right-of-way includes County maintained arterial, collector and local roads.

The ADA initiative includes three major tasks.

- Task 1: Framework Development uses consultant services to interview senior County staff on ADA procedures/protocols and equipment, a review and update of contracts and guiding documents, evaluation of available funds and completing a Transition Plan.
- Task 2: ADA Self-Assessment uses consultant services to document ADA deficiency locations, estimate the deficiency costs and create a deficiency database.
- Task 3: Coordination and Implementation uses on-call consultant services to review construction plans, ADA compliance reporting, updated cost estimates and assisting with public outreach.

The proposal of Sprinkle Consulting, Inc. (235 points) scored too low for Board consideration.

The consensus scores of the Procurement Committee are attached.

RFP#:Y14-910-CH Continuing Professional Services for ADA Compliance for Transportation Networks in Public Rights-of-Way	PROJECT MANAGER (Factor 1.666)		ASSISTANT PROJECT MANAGER (Factor 1.666)		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	WEIGHT	15	10	15	15	15	10	15	20	2	1								
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
HDR Engineering,	1	25	2	33.3	4	60	3	45	4	40	5	75	5	100	0	0	0	0	378.3
Tindale-Oliver & Associates, Inc.	1	25	3	50.0	3	45	4	60	2	20	4	60	3	60	0	0	0	0	320.0

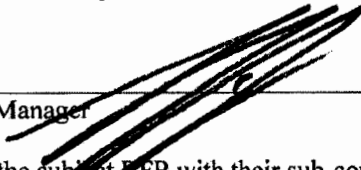


Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 1, 2014

TO: Carol Hewitt, Senior Contract Administrator, Procurement Division
FROM: Angela Brown, Senior Contract Administrator, Business Development
SUBJ: Y14-910-CH/ Continuing Professional Services for ADA Compliance for Transportation Networks in Public Rights-of-Way

APPROVAL: 
Errick Young, Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. HDR ENGINEERING, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
*AVCON, Inc. (Asian Pacific Male)	14%	Cost Estimating and Data Collection
Luke Transportation Engineering Consultants, Inc. (Hispanic Male)	13%	Data Collection and Facilitation of Organizational Review
Total M/WBE Participation:	13%	
EEO Staff:	48%	
Points:	3	
*Per BDD Manager, this firm is not certified to perform this scope of service.		
<u>BONUS POINTS:</u>		
No Welfare Recipient(s) Proposed		
No Registered Service Disabled Veteran(s) Proposed		
Total Bonus Points:	0	

**2. SPRINKLE CONSULTING, INC.
Majority Prime**

GMB Engineers & Planners, Inc.
(Asian Islander Male)

27%

Civil Engineering /Data
Collection/Technical Support

**Total M/WBE Participation:
EEO Staff:**

**27%
31%**

Points:

4

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points:

0

**3. TINDALE-OLIVER & ASSOCIATES, INC.
Majority Prime**

Rapid Staffing, Inc. (Hispanic Female)

15%

Providing Temporary Services
for Data Collection

WBQ Design & Engineering, Inc. (African
American Male)

7%

Civil Engineering

Environmental Management & Design, Inc. (White
Female)

5%

Environmental Consultant

**Total M/WBE Participation:
EEO Staff:**

**27%
52%**

Points:

4

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points:

0