




APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
OCT 21 2014 NP/RH

September 26, 2014

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Jimmy M. Richardson, Manager, Procurement Division

Contact: Philip Browder, Senior Fiscal Coordinator, Animal Services Division  
407-254-9149

Subject: Award of Invitation for Bids Y15-113-PD, Animal Care Pharmaceuticals

ACTION REQUESTED:

Approval to award Invitation for Bids Y15-113-PD, Animal Care Pharmaceuticals, to the low responsive and responsible bidders, Merritt Vet Supplies, Inc. for Line Items 23, 24, 25, 26, 27 and 28 in the contract award amount of \$114,704 and Butler Animal Health dba Henry Schein Animal Health for Line Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 17 and 19 in the contract award amount of \$463,959. Further request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

PROCUREMENT:

These contracts will provide pharmaceuticals to support the care of animals in the custody of the Animal Services Division.

FUNDING:

Funding is available in account numbers 0001-060-2399-4140 and 0001-060-2399-4144.

APPROVALS:

The Animal Services and the Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received and evaluated for responsiveness, responsibility and price. Bid prices submitted for Line Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 19, 23, 24, 25, 26, 27 and 28 were the same for Butler Animal Health dba Henry Schein Animal Health and Patterson Veterinary. Also, Merritt Vet Supplies submitted the same bid prices as the other bidders on several line items. The unusual number of identical prices for these line

items are due to the fact that the County has Animal Shelter pricing agreements with the manufacturers (Merck Animal Health, Bayer Health Care and IDEXX Laboratories).

Manufacturers offer these pricing agreements to animal shelters. However, the pharmaceuticals are only sold through the distributors at the price established by the manufacturers. As a result, the bids for a considerable number of the line items were identical.

The tie bid items were resolved using the procedure for tie bids in the Procurement Procedures Manual item 6, closeness to the delivery point.

Patterson Veterinary is non-responsive on Line Item 17 for exceptions taken to the solicitation's terms and conditions. Line Item 18 was awarded within the authority of the Procurement Division.

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Y15-113, Animal Care Pharmaceuticals

Item Number	Merritt Vet Supplies	Butler Animal Health dba Henry Schein Animal Health	Patterson Veterinary
1	No Bid	3,855.00	3,855.00
2	No Bid	4,285.50	4,285.50
3	No Bid	4,705.00	4,705.00
4	No Bid	21,336.00	21,336.00
5	No Bid	6,075.00	6,075.00
6	No Bid	10,025.00	10,025.00
7	No Bid	7,417.50	7,417.50
8	No Bid	19,360.00	17,870.00
9	No Bid	58,900.00	58,900.00
10	No Bid	22,500.00	No Bid
11	No Bid	No Bid	No Bid
12	No Bid	No Bid	No Bid
13	No Bid	No Bid	No Bid
14	No Bid	No Bid	No Bid
15	No Bid	203,400.00	203,400.00
16	No Bid	25,200.00	25,200.00
17	No Bid	18,000.00	Non-Responsive
18	11,113.80	11,114.40	10,003.20
19	No Bid	58,900.00	58,900.00
20	No Bid	No Bid	No Bid
21	No Bid	No Bid	No Bid
22	No Bid	No Bid	No Bid
23	56,330.00	56,330.00	56,330.00
24	\$11,348.40	11,348.40	11,348.40
25	\$11,386.80	11,386.80	11,386.80
26	\$11,623.60	11,623.60	11,623.60
27	\$11,902.80	11,902.80	11,902.80
28	\$12,112.40	12,112.40	12,112.40

Totals            \$114,704        463,959        10,003.20

Delivery Point        Longwood        Ocala        Jacksonville




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

September 18, 2014

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y15-113-PD, Animal Care Pharmaceuticals**

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

