

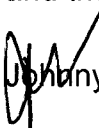


Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
AUG 05 2014 CAS IKH

July 15, 2014

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division  
(407) 836-7473

SUBJECT: Award of Invitation for Bids Y14-1054-DG, Elevator Maintenance  
Services – Non-OEM

ACTION REQUESTED:

Approval to award Invitation for Bids Y14-1054-DG, Elevator Maintenance Services – Non-OEM, to the low responsive and responsible bidder, Skyline Elevator, Inc., in the estimated contract amount of \$425,140 for a 36-month term contract. Further request authorization of the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

To provide for the maintenance of elevators, escalators, chairlifts, and dumbwaiters at County facilities. Services include all labor, transportation, supplies, materials, parts, tools, scaffolding, machinery, hoists, employee safety equipment, equipment, lubricants, and supervision to deliver the required maintenance.

FUNDING:

Funding is available in account number 0001-043-1713-3810.

APPROVALS:

The Business Development and Facilities Management Division concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. The bid from Skyline Elevator, Inc. is considered reasonable in comparison of prices for the same services under a previous county contract. Skyline Elevator, Inc. is the lowest responsive and responsible bidder and is recommended for award.

The bid tabulation is as follows:


|                        |              |
|------------------------|--------------|
| Skyline Elevator, Inc. | \$425,140.00 |
| Oracle Elevator        | \$499,880.00 |
| Otis Elevator          | \$622,457.20 |
| ThyssenKrupp Elevator  | \$623,360.76 |
| KONE, Inc.             | \$772,032.44 |



**BUSINESS DEVELOPMENT DIVISION**

June 23, 2014

TO: Dorothy Gordon, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y14-1054-DG, Elevator Maintenance Services – Non-OEM**

The Business Development Division evaluated the **5 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

