



Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

June 30, 2014

JUL 29 2014 KH BS

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Procurement Division

CONTACT: Ruby Rozier, Manager, Traffic Engineering Division
PHONE: (407) 836-7890

SUBJECT: Consultant Selection, RFP Y14-907-CH
Continuing Professional Services for Annual Traffic Counts

RECOMMENDATION

Selection of two firms to provide Continuing Professional Services for Annual Traffic Counts, Request For Proposals Y14-907-CH, from the following firms, listed alphabetically. Further request the Board authorize execution of the final contracts by the Procurement Division to establish hourly rates for future requirements. The performance period of the contracts will be for one year with two 1-year renewals.

GMB Engineers & Planners, Inc.
Luke Transportation Engineering Consultants, Inc.

This item was reviewed and approved by the Procurement Committee on June 25, 2014. Commissioner Ted Edwards was assigned to the Procurement Committee.

PURPOSE

To select two firms to provide continuing professional services for annual traffic counts.

DISCUSSION

The Consultants will provide a variety of reports and studies, including traffic data collection services. The services to be conducted will include the collection of traffic count data to support Orange County's average annual daily traffic count program. The procurement of reports, studies, and services for these contracts will be assigned as needed to accomplish a specific task for a described scope of services.

Y14-907-CH

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Two contracts are required due to the projected workload and to address possible conflicts of interest. Due to the limited number of firms specializing in this area, there is the likelihood that potential conflicts of interest may arise due to a consultant's work on previous projects.

The proposal of Florida Transportation Engineering, Inc. (263) scored too low for Board consideration.

The consensus scores of the Procurement Committee are attached.

RFP#:Y14-907-CH Continuing Professional Services for Annual Traffic Counts	PROJECT MANAGER		PROJECT ENGINEER/ PLANNER		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	WEIGHT	15	10	15	15	10	15	10	15	20	2	1							
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
GMB Engineers & Planners, Inc.	4.5	67.5	4.5	45.0	5.0	75.0	5	75	5	50	4	60	5.0	100.0	0	0	0	0	472.5
Luke Transportation Engineering Consultants, Inc.	4.5	67.5	4.5	45.0	4.0	60.0	5	75	5	50	4	60	5.0	100.0	0	0	0	0	457.5



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 24, 2014

TO: Carol Hewitt, Senior Contract Administrator, Procurement Division

FROM: ^{A.B.} Angela Brown, Senior Contract Administrator, Business Development

SUBJ: Y14-907-CH/ Continuing Professional Services Annual Traffic Counts

APPROVAL: _____
Errick Young, Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
1. FLORIDA TRANSPORTATION ENGINEERING, INC. Majority Prime		
<u>M/WBE Subconsultants:</u>		
F.R. Aleman (Hispanic Male)	30%	Data Collection
Total M/WBE Participation:	30%	
EEO Staff:	43%	
Points:	4	
<u>BONUS POINTS:</u>		
No Welfare Recipient(s) Proposed		
No Registered Service Disabled Veteran(s) Proposed		
Total Bonus Points:	0	

2. **GMB ENGINEERS & PLANNERS, INC.**
Minority Prime (Asian Islander Male)

M/WBE Subconsultants:

Accurate Traffic Counts, Inc. (Hispanic Male) 27% Traffic Counts

Total M/WBE Participation: 27%
EEO Staff: 57%

Points: 5

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0

3. **LUKE TRANSPORTATION ENGINEERING
CONSULTANTS, INC.**
Minority Prime (Hispanic Male)

M/WBE Subconsultants:

Accurate Traffic Counts, Inc.(Hispanic Male) 27% Perform Field Traffic Data
Collection

Total M/WBE Participation: 27%
EEO Staff: 40%

Points: 5

BONUS POINTS:

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s)
Proposed

Total Bonus Points: 0