



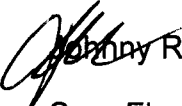
Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

July 11, 2014

JUL 29 2014 KHBS

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Johnny Richardson, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y14-784-RM, Cooperative Extension  
Carport Mounted Photovoltaic System

ACTION REQUESTED:

Approval to award Invitation for Bids Y14-784-RM, Cooperative Extension Carport Mounted Photovoltaic System, to the low responsive and responsible bidder, Café Construction & Development, Inc., for the total contract award amount of \$128,500.

PROCUREMENT:

The project will provide covered parking and renewable energy for a 20-kilowatt carport mounted solar photovoltaic (PV) system. The project is located at 6021 South Conway Road, Orlando, FL in District 3.

FUNDING:

The project is partially funded by a grant from the U.S. Department of Energy. Funding is available in account number 1023-043-0263-6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received. Although the low bid from Café Construction & Development, Inc. is 45.8% lower than the second low bidder, staff evaluated the bids and determined that the low bid was reasonable. Café Construction & Development, Inc. has confirmed their bid and understanding of the project scope. They have a satisfactory record of performance and have been determined to be responsible. Therefore, award is recommended to Café Construction & Development, Inc.

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Award of Invitation for Bids Y14-784-RM,  
Cooperative Extension Carport Mounted Photovoltaic System

Bids Received:

Café Construction & Development, Inc.  
MVB & Associates, Inc.

Base Bid

\$128,500  
\$187,425



**BUSINESS DEVELOPMENT DIVISION**

April 29, 2014

**TO:** Ray Mobley, Senior Contract Administrator  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **Y14-784-RM / COOPERATIVE EXTENSION CARPORT MOUNTED PHOTOVOLTAIC SYSTEM**

The Business Development Division evaluated the 2 bids submitted for this project and found that the apparent low bidder Orange County MWBE firm Café Construction & Development, Inc. met the MWBE participation goal and reported 44.44% MWBE participation in their bid. Please note the following certified MWBE participation:

Mbe-hm	Café Construction & Development, Inc.	\$57,100.00
<b>Total MWBE Participation</b>		<b>\$57,100.00 (44.44%)</b>

The second low bid submitted by MVB & Associates, Inc. did not achieve good faith effort documentation and reported 0.00% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Errick Young, Manager, Business Development Division

**BID COMPARISON**

**IFB-Y14-784-RM / COOPERATIVE EXTENSION CARPORT MOUNTED PHOTOVOLTAIC SYSTEM**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 25%)</b>	<b>GFE</b>	<b>\$ Over Low Bid</b>	<b>% Difference From Low Bid (7%)</b>	<b>\$ Over 2nd Low Bid</b>	<b>% Difference From 2nd Low Bid</b>	<b>EEO % M / W</b>
Low Bid	Café Construction & Development, Inc. [mbe-hm]	\$128,500	\$57,100	44.44%	na					60/0
2nd Low	MVB & Associates, Inc.	\$187,425	\$0	0.00%	no	\$58,925.00	45.86%			20/20