



Interoffice Memorandum

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FOR MOTION
JUL 17 2014 KH/bs

July 15, 2014

TO: Mayor Teresa Jacobs
and
Board of County Commissioners

FROM: John D. Terwilliger, Director
Administrative Services Department
Contact: (407) 836-7396

SUBJECT: Discussion Item – Update Regarding the Acquisition of Maguire Buildings

On July 17, 2014, I will update the Board on the progress of the acquisition of the Maguire Buildings for the Property Appraiser and Tax Collector. The update will focus on our negotiations with the owner of the buildings and next steps. Please contact me should you have any questions.

cc: Ajit Lalchandani, County Administrator
Eric Gassman, Chief Accountability Officer, Office of Accountability
Ann Caswell, Acting Manager, Real Estate Management Division
Sara Flynn-Kramer, Manager, Capital Projects Division