




Interoffice Memorandum

**NO ACTION**

July 8, 2014

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

FROM: John D. Terwilliger, Director   
Administrative Services Department  
Contact: (407) 836-7396

SUBJECT: Discussion Item – Update Regarding the Acquisition of Maguire Buildings

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On July 15, 2014, I will update the Board on the progress of the acquisition of the Maguire Buildings for the Property Appraiser and Tax Collector. The update will focus on our negotiations with the owner of the buildings and next steps. Please contact me should you have any questions.

cc: Ajit Lalchandani, County Administrator  
Eric Gassman, Chief Accountability Officer, Office of Accountability  
Ann Caswell, Acting Manager, Real Estate Management Division  
Sara Flynn-Kramer, Manager, Capital Projects Division