

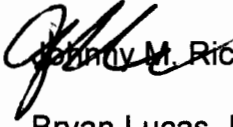


APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

JUL 15 2014 KHBS

June 20, 2014

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Johnny M. Richardson, Manager, Procurement Division

Contact: Bryan Lucas, Interim Manager, Fleet Management Division
407-836-8202

Subject: Approval of Contract Y14-623, Fuel System Upgrade

ACTION REQUESTED:

Approval of Contract Y14-623, Fuel System Upgrade with E J Ward, Inc. in the total contract award amount of \$292,925.

PROCUREMENT:

This contract will provide all labor, material, tools and supplies necessary to upgrade the hardware and software to operate the County's automated fuel system. This system provides over 2.4 million gallons of fuel each year to support the County's vehicles and equipment.

FUNDING:

Funding is available in account numbers 5530 043 2035 6440, 5530 043 2035 6310 and 5530 043 2035 6410.

APPROVALS:

The Fleet Management Division concurs with this recommendation.

REMARKS:

The County has utilized the E J Ward fuel system for over twenty years. Upgrades have occurred in the past, with the most recent in 2005/2006 moving to digital communications. Upgrading the current system will increase efficiency, add security features and ensure effective operations in the years to come. Fleet has worked closely with ISS, Human Resources, E J Ward and CCG Systems/Faster (Fleet's upcoming new database) to ensure the proposed upgrades will perform as required.

The upgrades will move the County's automated fuel sites from a fuel card based system to a radio frequency (RF) tag based system. It will require all users to swipe an active County ID badge to document the completion of a fuel transaction. These upgrades will allow Fleet to collect additional data. An upgrade is appropriate for the following reasons:

- a. Fleet staff, County employees including the sheriff and Health Department has extensive experience and knowledge of E J Ward systems.
- b. The system has proven reliability and excellent services that is critical as this fuel system provides direct support for fuel operations for all of Orange County vehicle and equipment, including law enforcement.
- c. E J Ward is a full partner with CCG Systems – FASTER Fleet Database, which Fleet Management is currently in the process of implementing . There is proven system integration between these systems.
- d. A completely new system is estimated to cost \$410,000.

Staff determined the cost to be reasonable based on price analysis on same quantities and components when compared to a similar upgrade completed in Miami Dade County.