

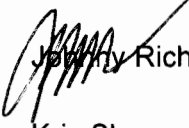


Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
JUN 24 2014 KH/NA

June 4, 2014

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Jeremy Richardson, Manager, Procurement Division

CONTACT: Kris Shoemaker, Chief Financial Officer, Convention Center
407-685-9827

SUBJECT: Award of Invitation for Bids Y14-1033-DG, Temporary Labor at the
Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y14-1033-DG, Temporary Labor at the Orange County Convention Center, to the low responsive and responsible bidders, A U E Staffing, Top Talent Staffing, LLC and Resource Employment Solutions, in the total aggregate contract amount of \$2,775,420, for one-year term contracts. Further request authorization for the Procurement Division to renew the contracts for four additional 1 year periods.

PROCUREMENT:

To provide temporary labor to supplement the County work force during large convention/tradeshows events at the Orange County Convention Center.

FUNDING:

Funding is available in account number 4430-035-0927-3179.

APPROVALS:

The Business Development Division and the Orange County Convention Center concur with this recommendation.

REMARKS:

Seven bids were received in response to the solicitation. The bids were evaluated for price, responsiveness and responsibility. JAG Professional Resources, the initial low bidder, was determined to be non-responsible. They do not have sufficient resources or the required references to demonstrate that they meet the qualifications of the solicitation. Three contracts are required to meet anticipated labor demands which are driven by customer requirements.

Y14-1033-DG

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Although the low cost contractor will be given the first opportunity to provide services, experience has shown that the Convention Center's demands for quality and quantity cannot be provided by a single vendor. Therefore, award is recommended to A U E Staffing, Top Talent Staffing and Resources Employment Solutions.

Bid tabulation is as follows:

| | |
|-------------------------------|-----------------|
| A U E Staffing | \$ 911,920 |
| Top Talent Staffing, LLC | \$ 915,800 |
| Resource Employment Solutions | \$ 947,700 |
| Trojan Labor | \$1,011,450 |
| Careers USA | \$1,210,730 |
| XtraOrdinary Services | \$1,915,000 |
| JAG Professional Resources | Non responsible |




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 24, 2014

TO: Dorothy Gordon, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y14-1033-DG, Temporary Labor at the Orange County Convention Center**

The Business Development Division evaluated the **7 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division

