




Interoffice Memorandum **APPROVED**

April 30, 2014

**BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
MAY 13 2014 KHL/BS**

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Johnny Richardson, Manager, Procurement Division

Contact Person: Richard Steiger, Manager, Facilities Management Division  
407-836-7473

Subject: Award of Invitation for Bids Y14-1002-DG  
Janitorial Services – Sandlake Road Sun Rail Station

ACTION REQUESTED:

Approval to award Invitation for Bids Y14-1002-DG, Janitorial Services – Sandlake Road Sun Rail Station, to the lowest responsive bidder, Heavenly Hearts Cleaning Services, Inc., in the estimated contract award amount of \$172,580 for a 3-year term contract. Further request authorization for the Procurement Division to renew the contract for two additional one year periods.

PROCUREMENT:

To provide janitorial services for the new Sun Rail Station located at 8030 South Orange Avenue, Orlando, Florida, in District 3.

FUNDING:

Funding is available in account number 0001-043-1715-3170.

APPROVALS:

The Facilities Management Division and the Business Development Division concur with this recommendation.

Award of Invitation for Bids Y14-1002-DG, Janitorial Services – Sandlake Road Sun Rail Station

REMARKS:

Ten bids were received in response to the solicitation. The bids were evaluated for price, responsiveness and responsibility. The bids from Corporate Maintenance LLC and Contractors Enterprise, Inc. are non-responsive due to their failure to acknowledge Addendum No. 2 which revised the Bid Proposal Form. A & Z General Cleaning Services, Inc., initially the lowest bidder, declined to accept the award. The bid from Heavenly Hearts Cleaning Services, Inc. is considered reasonable based on a technical analysis by competent technical experts within the user department.

Bid tabulation is as follows:

Heavenly Hearts Cleaning Services, Inc.	\$172,580.00
USSI	\$182,664.00
Tri Bond, LLC	\$184,116.78
Phillips Parking LLC	\$261,621.00
Total Green Cleaning, Inc.	\$273,330.00
Mr. Swifts Quality Pressure Washing Service	\$281,538.00
Xtra Ordinary Services, Inc.	\$390,808.80
A & Z General Cleaning Services, Inc.	Declined award
Corporate Maintenance LLC	Non-responsive
Contractors Enterprise, Inc.	Non-responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

April 11, 2014

TO: Dorothy Gordon, Senior Purchasing Agent  
Procurement Division

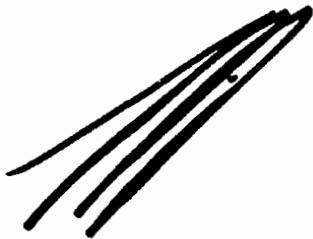
FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y14-1002-DG, Janitorial Services for Sandlake Road Sun Rail Station**

The Business Development Division evaluated the **8 bids** submitted for this project and found that the **2** Orange County Certified Minority Women Business Enterprise bidders **were not within 7%** of the low bid for bid awards of \$100,000 to \$500,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick Young, Manager, Business Development Division

A handwritten signature in black ink, consisting of several overlapping, slanted lines.

## BID COMPARISON

### Y14-1002-DG, Janitorial Services for Sandlake Road Sun Rail Station

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	A & Z General Cleaning Services, Inc.	\$124,920				
2nd Low	Heavenly Hearts Cleaning Services, Inc. (AFAP)	\$172,580	\$47,660	38.15%		
3rd Low	USSI	\$182,664	\$57,744	46.22%	\$10,084	5.84%
4th Low	Tri Bond, LLC	\$184,116.78	\$59,197	47.39%	\$11,537	6.68%
5th Low	Phillips Parking, LLC	\$261,621	\$136,701	109.43%	\$89,041	51.59%
6th Low	Total Green Cleaning, Inc. (HM)	\$273,330	\$148,410	118.80%	\$100,750	58.38%
7th Low	Mr. Swifts Quality Pressure Washing Service	\$281,538	\$156,618	125.37%	\$108,958	63.13%
8th Low	Xtra Ordinary Services, Inc.	\$390,808.80	\$265,889	212.85%	\$218,229	126.45%