



Interoffice Memorandum

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS  
MAY 06 2014 NP/CAS

April 22, 2014

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *John* Johnny Richardson, Manager, Procurement Division

CONTACT: Bradley W. Campbell, Contract Management Administrator,  
Convention Center, 407-685-5822

SUBJECT: Award of Invitation for Bids Y14-602-GJ  
Portable Basketball Backboards, Scoreboards and Flooring for  
the Orange County Convention Center

ACTION REQUESTED: Approval to award Invitation for Bids Y14-602-GJ, Portable Basketball Backboards, Scoreboards and Flooring for the Orange County Convention Center, to the low responsive and responsible bidder, SSE & Associates Inc. for Lots 1 and 3, at a total award amount of \$636,112.

PROCUREMENT: This procurement will provide portable equipment and flooring to support the required amenities for scheduled and future athletic tournaments and sporting events at the Orange County Convention Center (OCCC).

FUNDING: Funding is available in account number 4430-035-0926-6410 and 4430-035-0926-4123.

APPROVALS: The OCCC and Business Development Division concur with this recommendation.

REMARKS: Six bids were received and evaluated for price, responsiveness and responsibility. SSE & Associates, Inc. has been determined to be the low responsive and responsible bidder for Lots 1 and 3 and is recommended for award. Staff performed a technical evaluation of the bids and determined that the low bid was reasonable based on market research and experience.

FieldTurf USA, Inc. submitted an alternate bid, however, were unable to substantiate the required portability of their alternate product and the thickness of the alternate flooring was 6.5mm, which is an unacceptable deviation of measurement from the solicitation's specified minimum product. In addition, their proposed installation via use of forklifts instead of the portable installation trolleys, as required by the solicitation, does not meet the operational needs of the OCCC. This alternate bid was determined non-responsive.

A protest was filed by FieldTurf USA, Inc. on April 15, 2014 challenging the recommendation to award Lot 3 to SSE & Associates, Inc. This protest was denied by the Manager, Procurement Division and was not appealed.

SSE & Associates, Inc. submitted an alternate bid, however, the thickness of the alternate flooring was 6.0mm, which is an unacceptable deviation of measurement from the solicitation's specified minimum product. In addition, their bid stated they could not meet the delivery schedule as indicated in the solicitation. Therefore, this alternate bid was determined non-responsive.

Lot 2 was awarded under the authority of the Procurement Division.

Bid tabulation is attached.

IFB Y14-602-GJ Portable Basketball Backboards, Scoreboards and Flooring for the Orange County Convention Center - Opened April 1, 2014

Item #	Description	Quantity Each	ATHLETIC RESOURCES, INC.		SSE & ASSOCIATES, INC.		SSE & ASSOCIATES, INC. ALTERNATE BID		FIELDTURF USA, INC.		FIELDTURF USA, INC. ALTERNATE BID	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Lot 1: Portable Single Basketball Backstop System												
1	Performance Sports Space Jam Single Backstop System #9251	36	\$4,450.00	\$160,200.00	\$3,735.00	\$134,460.00	\$3,735.00	\$134,460.00				
3	Performance Sports Space Jam Kick Stand Install Tool #9256	4	\$400.00	\$1,600.00	\$325.00	\$1,300.00	\$325.00	\$1,300.00				
4	Performance Sports Space Jam Electric Hoist #9257	4	\$1,575.00	\$6,300.00	\$1,525.00	\$6,100.00	\$1,525.00	\$6,100.00				
5	Performance Space Jam Post Cart #9258-18	3	\$3,010.00	\$9,030.00	\$2,175.00	\$6,525.00	\$2,175.00	\$6,525.00				
6	Performance Space Jam Arm Cart #9259-20	3	\$3,015.00	\$9,045.00	\$2,175.00	\$6,525.00	\$2,175.00	\$6,525.00				
<b>TOTAL BID LOT 1 (ITEMS 1 THRU 6)</b>				<b>\$186,175.00</b>		<b>\$154,910.00</b>		<b>\$154,910.00</b>				
Lot 3: Portable Sports Flooring Equipment												
8	Tarflex Sport M Plus Portable Flooring System	22	\$25,125.00	\$552,750.00	\$19,450.00	\$427,900.00	\$15,650.00	\$344,300.00	\$20,029.30	\$440,644.60	\$15,887.65	\$349,528.30
9	Tarflex Flooring Metal Storage Pallets	22	\$4,855.00	\$106,810.00	\$1,995.00	\$43,890.00	\$1,995.00	\$43,890.00	\$1,412.00	\$31,064.00	\$1,412.00	\$31,064.00
10	Tarflex Flooring Wind/Unwind Trolley	4	\$1,175.00	\$4,700.00	\$1,850.00	\$7,400.00	\$1,850.00	\$7,400.00	\$2,036.00	\$8,144.00		
11	Double Sided Tape Dispenser	4	\$155.00	\$620.00	\$445.00	\$1,780.00	\$445.00	\$1,780.00	\$700.00	\$2,800.00	\$700.00	\$2,800.00
12	AT 7 Tape Roller	4	\$30.00	\$120.00	\$58.00	\$232.00	\$58.00	\$232.00	\$90.00	\$360.00	\$90.00	\$360.00
<b>TOTAL BID LOT 3 (ITEM 8 thru 12)</b>				<b>\$665,000.00</b>		<b>\$481,202.00</b>		<b>\$397,602.00</b>		<b>\$483,012.60</b>		<b>\$383,752.30</b>
<b>TOTAL BID LOTS 1 &amp; 3 (ITEMS 1 and 8 thru 12)</b>				<b>\$851,175.00</b>		<b>\$636,112.00</b>		<b>\$552,512.00</b>		<b>\$483,012.60</b>		<b>\$383,752.30</b>



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

April 2, 2014

**TO:** Gale Johnson, Senior Purchasing Agent  
Procurement Division

**FROM:** Kesi Warren, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **IFB #Y14-602-GJ, Portable Basketball Backboards, Scoreboards and Flooring for the Orange County Convention Center**

The Business Development Division evaluated the 6 bids submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division