



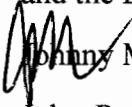
Interoffice Memorandum

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS

July 2, 2013

JUL 16 2013 NP/JM

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Purchasing and Contracts Division

CONTACT: John P. (Jack) McGowan, Manager, Capital Planning, Orange County Convention Center (OCCC)

PHONE: (407) 685-5838

SUBJECT: Award of Invitation for Bids Y13-7023-SB, Orange County Convention Center West Building Phase I Electrical Power Upgrades

RECOMMENDATION

Approval to award Invitation for Bids Y13-7023-SB, Orange County Convention Center West Building Phase I Electrical Power Upgrades, to the sole responsive and responsible bidder, Comelco, Inc., in the total contract award amount of \$408,395. Funds are available in account 4430 035 0966 6210. The Orange County Convention Center and the Business Development Division concur with this recommendation.

PURPOSE

The scope of services includes the removal of four (4) existing main switch boards (MSB's) and replacement with four (4) Owner provided MSB's. One (1) new MSB's provided by the County will also be installed to increase electrical service to Phase I. The existing four MSB's are original equipment to the 1983 construction. These boards are more than 30 years old resulting in difficulty in obtaining parts and frequent failures. Currently, some of the shows that come to the OCCC require more power than can be provided in Hall D, Phase I. The upgrade of the four new MSB's and the addition of another MSB will enhance the reliability and service of the electrical equipment as well as provide additional electrical power for show requirements.

DISCUSSION

Since only one bid was received, staff negotiated with the bidder. As a result of these negotiations the bid was reduced from \$538,548 to \$408,395. The resulting amount is approximately 2% higher than the estimate for the project and is considered fair and reasonable.

Comelco, Inc. has a satisfactory record of performance and has been determined to be responsible. Therefore, award is recommended to Comelco, Inc.

During the solicitation phase emails were sent to several potential bidders to facilitate the submission of competitive bids. Queries from staff to those bidders who failed to compete on this project resulted in the following findings:

1. Hickey Electric – Project too large for their team.
2. Electro Design, Inc. – Wouldn't fit their schedule.
3. Air Mechanical and Service Corp. – Too many other projects bidding at same time.
4. Sauer, Inc. - Didn't think they would be competitive against electrical company.
5. Heron Electric – Bidding other jobs to general contractors.

Bid Received:

Bid Amount:

Comelco, Inc.

\$408,395



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 24, 2013

TO: Sally Bergman, Contract Supervisor
Purchasing & Contracts Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y13-7023-SB / Orange County Convention Center West Building Phase I
Electrical Power Upgrades**

The Business Development Division evaluated the one bid submitted for this project and found that the apparent low bidder Orange County certified MWBE Comelco, Inc. did not achieve good faith effort documentation and reported 0.00% MWBE participation in their bid.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Errick Young, Manager, Business Development Division

BID COMPARISON

IFB-Y13-7023 / Orange County Convention Center West Building Phase I Electrical Power Upgrades										
Rank	Bidder	Bid Amount **	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Comelco, Inc. [mbe-hm]	\$538,548	\$0.00	0.00%	no					62/5

** - the final contract price was negotiated to \$408,395