




Interoffice Memorandum

APPROVED

BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
JUL 16 2013 NP/JM

June 13, 2013

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Purchasing and Contracts Division

CONTACT: Thomas Breaud, Manager, Mosquito Control Division
407-254-9120

SUBJECT: Award of Invitation for Bids, Y13-1043-GJ, Term Contract -
Mosquito Control Insecticides

RECOMMENDATION:

Approval to award Invitation for Bids Y13-1043-GJ, Term Contract - Mosquito Control Insecticides, to the low responsive and responsible bidder, Adapco, Inc., for Line Items 1, 2, 6, 8, 11, and 13, for a 1-year term contract in the total estimated contract award amount of \$147,286. Further request authority for the Purchasing and Contracts Division to renew the contract for four additional one year periods. The Mosquito Control Division and the Business Development Division concur with this recommendation. This is an estimated contract amount and the annual usage is uncertain. However, the Mosquito Control Division anticipates the entire estimated contract amount will be ordered during the initial contract term.

PURPOSE:

This contract will provide various insecticides as needed for year round support of the Mosquito Control Division's efforts to eliminate/control mosquitoes in Orange County.

DISCUSSION:

Four bids were received. The bids were evaluated for price, responsiveness and responsibility. Adapco, Inc. has been determined to be the low responsive and responsible bidder for Line Items 1, 2, 6, 8, 11, and 13, and is recommended for award. Staff performed a technical evaluation of the bids and determined that the low bid was reasonable based on market research and experience.

Clarke Mosquito Control Products Inc. failed to provide State of Florida authorized dealer letters from each manufacturer as required by the solicitation and was therefore determined to be non-responsive.

Line Items 3, 4, 5, 7, 9, 10, 12 and 14 were awarded within the authority of the Purchasing and Contracts Division.

The bid tabulation is attached.

IFB #Y13-1043-GJ
 MOSQUITO CONTROL
 INSECTICIDES

Opened May 23, 2013

ITEM NO.	EST. ANNUAL QTY.	UNIT	ADAPCO, INC.		UNIVAR USA		MCES, LLC	
			UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	2000	gals.	\$57.47	\$114,940.00	\$58.85	\$117,700.00	\$58.74	\$117,480.00
2	700	gals.	\$7.79	\$5,453.00	\$8.75	\$6,125.00	\$0.00	\$0.00
6	15	cs.	\$159.90	\$2,398.50	\$0.00	\$0.00	\$0.00	\$0.00
8	30	cs.	\$69.97	\$2,099.10	\$0.00	\$0.00	\$0.00	\$0.00
11	10	bags	\$214.60	\$2,146.00	\$0.00	\$0.00	\$0.00	\$0.00
13	30	cs.	\$674.98	\$20,249.40	\$0.00	\$0.00	\$0.00	\$0.00
Total Estimated Annual Bid				\$147,286.00		\$123,825.00		\$117,480.00




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 28, 2013

TO: Gale Johnson, Senior Purchasing Agent
Purchasing & Contracts Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y13-1043-GJ, Mosquito Control Insecticides**

The Business Development Division evaluated the 4 bids submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick W. Young, Manager, Business Development Division