



6277 Sea Harbor Drive, Suite 400
Orlando, Florida 32821-8043
(407) 363-5800 www.VisitOrlando.com

Purchase Order

Document no.	PO000000000006988
Date	12/9/19
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Printed: 12/11/2019, 10:13:21AM

Vendor:

DESIGNER'S PRESS, INC. (407) 843-3141 ext. 0000
dba Sandy Alexander Orlando
6305 CHANCELLOR DRIVE
ORLANDO, FL 32809
Fax: (407) 843-8579 ext. 0000

Standard
Revision Number: 0
DESIGN
PRIMARY

Comments/Additional Information:	

Shipping Method	Payment Terms	Confirm With	Contract Number	Created By (Buyer)
DEFAULT	NET 30 DAYS		19558	geigerk

Subtotal	\$31,892.00
Trade Discount	0.00
Freight	0.00
Miscellaneous	0.00
Tax	2,072.98
Total	\$33,964.98

J/N	Vendor Item Number	Item Description	Required Date	U of M	Quantity Ordered	Unit Cost	Extended Cost
	Shipping Method	Comment/Additional Information	Our Item Number		Our Account Number		Our Location
1	CVB-8863	M&C Direct Mail Promoting the OCCC Mailer: Finak size: 18" x 12" Staggered Page Size: 18" x 12" (front cover), 12"x12" (2-sheets, page #2 & #4), 14"x12" (2-sheets, page #4 & #5), 16"x12" (2-sheets, page #6 & #7), 18"x12" balance of pages (pages #8, #9, #10, #12, #13) and #14-15 (inside back cover & back cover) Stock: Front & Back cover - Polyart Synthetic 185#/13.4 pt. 10 Interior Pages - Polyart Synthetic 104#/7.9pt 3 Vellum Interior Pages #4, #6, #8 - Neenah Translucent White 28#	12/13/2019	Each	1,300	\$24.53	\$31,892.00
			CVB-8863		105-4020-02 Adv - Production & Other		FORUM
					Requested By: Misty Goff		
2	CVB-8863	M&C Direct Mail Promoting the OCCC Kraft Paper Chip Board - 80# Cover, Brown Kraft, 0/0 (no print) Ink: 4/0 w/bleeds, EXCEPT for Back Cover. it prints 4/4 w/bleeds Proofing: Hard color proofs and a digital blueline required prior to printing. Binding: Kraft Paper Cardboard; Flat 2-1/4" wrapped w/scored spine (1-1/8" flap fold over to the front cover) x 12" with three (3) staples. Roll and insert into mailing tube, apply label. Mailing Tube: Blue Mailing Tube with end caps (Uline) 4"x12" Mailing Label: 4"x6"; 4/0	12/9/2019	Each	0	\$0.00	\$0.00
			CVB-8863				FORUM

Job Specifications or Description of Goods/Services:
Visit Orlando will NOT accept "overs" unless agreed to IN WRITING prior to production. If we agree to an average, it will not exceed 3% of the quantity ordered. (See below for additional terms and conditions.)

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Printed: 12/10/2019. 4:48:26PM

Terms and Conditions:

By acceptance of this order, you agree as follows with us:

FOR PRINTING & PRODUCTION

1. Deliver to us and acceptance by us of the material hereby ordered constitutes an unconditional and completed sale and assignment to us of all the rights, title and interest in said material. Copyrights in all materials produced hereunder shall be owned by us as indicated on the Purchase Order form. You agree that all materials shall be deemed to be works made for hire as defined in paragraph 26 of the Copyright Act of 1976. If any material falls outside said definitions, or if for any other reason you shall be deemed the copyright proprietor, you hereby assign copyright ownership to us.
2. You warrant that you have the full right and power to make this complete sale and assignment and agree to defend it against everyone anywhere and to hold us harmless by reason of any claim which may be made as the result of the use of said material.
3. Without in any way limiting this complete, absolute and unconditional sale and assignment, you agree and warrant that we have the absolute and unconditional right to alter and modify said material and statements irrespective of whether such statements be deemed to be endorsements and to copy from said material in preparation of other material; to use, disseminate, reproduce, print and publish such material with or without the artist's name in whole or in part, alone or with other material, in any way and in any media whatever for all purposes, including advertising, trade and publicity, to the exclusion of all others anywhere in the world.
4. No material in excess of specifications will be accepted as billable material. We will not accept "overs" unless agreed to IN WRITING prior to production. If we agree to an overage, it will not exceed 3% of the quantity ordered.
5. Stock photography: Terms No. 1, 2, 3, and 13 do not apply.

FOR PURCHASES OF ALL GOODS & SERVICES

6. Acceptance of this Purchase Order shall constitute your written assurance and warranty to us that in the production and sale of the materials or services (to be delivered pursuant hereto Section 12(a) and all other sections of the Federal Fair Labor Standards Act of 1938, as amended) all applicable federal, state and municipal laws have been complied with.
7. Any objections which you may have to any provisions hereof must be made within ten days of receipt of this Order by you. Failure to make such objections shall constitute acceptance of this Order.
8. No variation in any of the terms, conditions, deliveries, prices, quantity, quality and specifications of the Order shall be effective unless they are in writing and signed by each of the parties hereto.
9. This contract or any part thereof may not be assigned by you without our written consent.
10. You warrant that the goods or services covered hereby shall conform to description and specifications herein provided, shall be of good material and workmanship, merchantable, fit for the purpose intended and free from defects.
11. Goods received are subject to our inspections and approval and privilege of return at your expense if defective, or if not in compliance with our specifications. Defects are not waived by failure to notify you after receipt by us. You maintain risk of loss until goods are delivered to us.
12. It is agreed that time is of the essence and that we may, at our election, cancel this Order, or any part thereof, if not filled within reasonable time or within the time specified, or if the goods or services received do not comply with the provisions of this Order.
13. You shall be excused from liability for failure to deliver, and we from failure to accept, deliveries hereunder when such failure is due to an act of God, fire, war, the public enemy, strikes, transportation, embargoes, act of civil or military authority, governmental priority, requisition, allocation, order or request, or other like causes beyond control.
14. Any or all of our materials in your possession or control shall be and remain our property. We shall retain full ownership of any and all materials created or utilized in the production of our projects including, but not limited to: photographic film negatives, illustrations, computer file tapes and disks, printing negatives and plates, etc. You shall be responsible for loss or damage occurring while our materials are in your possession or control.
15. You hereby agree to allow us to inspect your facilities and plants, and further agree to provide us with information and access to all of your records pertaining to this transaction for purposes of an audit of your performance hereunder.
16. Delivery charges must be duly prepaid unless other terms are specified herein.

NOTE: All jobs must be billed in duplicate with the green copy of the purchase order attached. Identify all billings with both Job No. (if assigned above) and Purchase Order No.

*COST APPROVAL: Any expenditure in excess of \$150 of above amount requires an additional Purchase Order, or it will be considered unauthorized. Travel/Miscellaneous expenses must be receipted.

Requested by:

Authorized by:

Approved by:


