

APPROVED
BY ORANGE COUNTY BOARD
OF COUNTY COMMISSIONERS
DEC 20 2005 *sg/pw*

2005-M-57

RESOLUTION

of the

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

regarding

THE RENAMING OF AN ADVISORY BOARD FORMERLY KNOWN AS THE ORANGE COUNTY EMERGENCY MEDICAL SERVICES COUNCIL; PROVIDING SUCH BOARD BE NAMED THE ORANGE COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL; RECONSTITUTING SUCH BOARD AS TO DUTIES, NUMBER OF MEMBERS AND MEMBERSHIP QUALIFICATIONS; REORGANIZING THE BOARD'S RESPONSIBILITIES AND AUTHORITIES; EFFECT OF RESOLUTION TO AMEND, REPLACE AND SUPERCEDE ALL PRIOR ACTIONS CONCERNING THE EMERGENCY MEDICAL SERVICES COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners by motion on October 3, 1972, created the Orange County Emergency Medical Services Council (the "EMS Council") as a county advisory board; and

WHEREAS, the Board of County Commissioners further adopted a resolution pertinent to the EMS Council on June 25, 1981, and the Board of County Commissioners reconstituted the Council on April 20, 1982, amended its earlier actions pertinent to the Council on January 3, 1984, September 3, 1985, and December 22, 1986, and on September 3, 1993, the Board of County Commissioners approved revising the categories for appointments and representation, and, further, on September 21, 1999, the Board of County Commissioners reconstituted the Council therein; and

WHEREAS, the Board of County Commissioners is of the present opinion that extensive advances in and improvements to the county emergency medical services system have occurred since the recited actions of the Board of County Commissioners pertinent to the Council; and

WHEREAS, the Board of County Commissioners is of the present opinion that the provision of emergency medical services within Orange County and the operation and maintenance of the county emergency medical services system are matters of paramount importance to the residents of,

and visitors to, Orange County; and

WHEREAS, the Board of County Commissioners is of the present opinion, due to the changed circumstances recited above and vast changes in the technology utilized by the countywide medical emergency communications system, that it is in the best interests of the citizens of the county, and visitors to the county, that this resolution supercede previous motions and resolutions and that the present EMS Council be reconstituted and reorganized and that such board be granted expanded duties and responsibilities powers, and that such board now be known as the Orange County Emergency Medical Services Advisory Council (the “Advisory Council”); and

WHEREAS, the Board of County Commissioners is of the present opinion that the interests of the residents of, and visitors to, Orange County will be best served by increasing the representation of the general public upon the Council.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY:

Section 1. Reconstitution of Present Orange County Emergency Medical Services Council and change of name to Orange County Emergency Medical Services Advisory Council. Effective upon appointment by the Chairman and Board of County Commissioners of the full membership, as hereinafter described, of the Orange County Emergency Medical Services Advisory Council (the “Advisory Council”), the terms of the present members of the Orange County Emergency Medical Services Council, as the same presently exists, shall be terminated pursuant to Section 2-208, Orange County Code, and the Council shall be renamed the Orange County Emergency Medical Services Advisory Council (the “Advisory Council”).

Section 2. Membership of the Orange County Emergency Medical Services Advisory Council. Appointment of members to the Advisory Council shall be made by the Board of County Commissioners consistent with the provisions of Section 2-206, Orange County Code, as to qualifications and requirements for membership on advisory boards. Terms of office shall be for three (3) years. An Advisory Council member having served two (2) full three-year terms may serve only one (1) additional three-year term upon approval by a supermajority (5) vote of the Board of County Commissioners. An Advisory Council member appointed to fill an unexpired term shall only be eligible for two (2) full terms thereafter.

The membership of the Advisory Council shall consist of thirteen (13) members. Members shall have those qualifications set forth as follows:

1. The Chief of the Orange County Fire Rescue Department shall serve as an ex officio and voting member of the Advisory Council.
2. The Chief of the City of Orlando Fire Department shall serve as an ex officio and voting member of the Advisory Council.

3. Two (2) members shall each be employed by the Fire and Rescue Department of a different signatory participant (other than Orange County and the City of Orlando) in the current agreement establishing the Orange County Emergency Medical Service System. Such members shall be nominated to serve by the participant employing the nominee.
4. One (1) member shall be employed by the largest, non-fire based employer of an advanced life support service, as such is defined in Section 20-51, Orange County Code. Such member shall be nominated by the advanced life support service employing the nominee. Such member shall not be employed by the same employer as any other member of the Advisory Council.
5. Three (3) members shall each be employed by a different licensed hospital whose principal operations are located in Orange County. Each such member shall be nominated by the hospital employee the nominee.
6. One member shall be a licensed physician practicing in Orange County.
7. Two (2) members shall be members of the general public who shall represent the interests of consumers of emergency medical services in Orange County. One of the members shall represent elder citizen interests, whenever possible. Such members shall not have any affiliation with a fire rescue department, hospital, or advanced life support service. Such members shall not be practicing physicians.
8. One member shall be the Chairman of the Medical Control Committee of the Advisory Council serving as an ex officio and voting member of the Advisory Council. The Medical Control Committee is provided for in Section 4 hereof. Such member shall not be employed by the same employer as any other member of the Advisory Council. If the Chairman of the Medical Control Committee is not appointed to the Advisory Council by the Board of County Commissioners, the Medical Control Committee shall select another chairman.
9. One member shall be the Chairman of the Operations Committee of the Advisory Council, serving as an ex officio and voting member of the Advisory Council. The Operations Committee is provided for in Section 4 hereof. Such member shall not be employed by the same employer as any other member of the Advisory Council. If the Chairman of the Operations Committee is not appointed to the Advisory Council by the Board of County Commissioners, the Operations Committee shall select another chairman.
10. One member shall be the County EMS Medical Director or the chief executive officer of any corporation named to serve as such Medical Director serving as an ex officio and non-voting member of the Advisory Council.

11. One member shall be the Manager of the Orange County Emergency Medical Services Office of the Medical Director serving as an ex officio and non-voting member of the Advisory Council.

Section 3. Duties and Responsibilities of the Orange County Emergency Medical Services Advisory Council. The Orange County Emergency Medical Services Advisory Council shall be charged with the primary functions of (i) strategic planning for the emergency medical services system and (ii) evaluating and forwarding to appropriate authorities those recommendations received by the Advisory Council from its standing committees created in section 4 hereof, namely, the Medical Control Committee and the Operations Committee. The Advisory Council, when evaluating recommendations from its standing committees, shall forward such recommendations as received from its standing committees without change in such recommendations unless the Advisory Council first returns a questioned recommendation to the appropriate committee accompanied by reasoned and articulated comments indicating the reasons for the Advisory Council's disagreement with such recommendation.

The Advisory Council shall be vested with the following duties and responsibilities:

1. To survey, study, evaluate and provide recommendations to the Board of County Commissioners for improving all aspects of the emergency medical services system in Orange County. Further the Advisory Council may provide recommendations on any such matter at any time to the Orange County Emergency Medical Services Office, of the Medical Director (OMD) and/or the county administrator.
2. To provide counsel to, and discussion with, any procurement committee established under county policies and procedures when such procurement committee is charged with consideration of, or recommendations concerning, emergency medical services procurement matters, including contracting for ambulance transport services.
3. To review and comment to the OMD concerning the award by the Board of County Commissioners of certificates of public convenience and necessity as such are provided for by pertinent statutes and ordinances.
4. To review and make recommendations to the OMD concerning budget and use of Florida EMS Awards funds.

Section 4. Advisory Council Standing Committees and By-laws. The Board of County Commissioners recognizes that the areas of responsibility assigned to the Advisory Council require medical expertise, knowledge of emergency medicine, communications and systems operation. Accordingly, the Advisory Council is granted the authority to establish its own by-laws and operating procedures, under which the Advisory Council shall establish the following standing committees:

1. A Medical Control Committee which shall be chaired by that person nominated as

Chairman as provided for in Section 2 hereof. The Medical Director shall be an *ex officio* member of the Medical Control Committee. The Medical Control Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system.

- A. The establishment of medical control policies, procedures and treatment protocols.
- B. Consideration of education, training, quality improvement, research and data collection issues.
- C. The establishment of standards for quality pre-hospital care for the emergency medical services system.

The Medical Control Committee shall have the authority to establish a standing subcommittee known as the Quality Management Subcommittee. The Quality Management Subcommittee, if established, shall have original jurisdiction within the Medical Control Committee to recommend a system wide quality management program to monitor, review, evaluate and improve the delivery of pre-hospital and trauma care services.

- 2. An Operations Committee which shall be chaired by that person nominated as Chairman as provided for in Section 2 hereof. The Manager of the OMD shall be an *ex officio* and non-voting member of the Operations Committee. The Operations Committee shall be charged with original jurisdiction within the Advisory Council to consider and make recommendations to the Advisory Council concerning the following matters within, or pertinent to, the emergency medical services system:

- A. The development of operating procedures for the emergency medical services system.
- B. The evaluation of, and recommendations upon, emergency medical service equipment standards for the emergency medical services system.
- C. Advice to the OMD and the Advisory Council on the operational impact of medical control policies, procedures and treatment protocols.
- D. Advice to the OMD and the Advisory Council on the operational impact of education, training, quality improvement and data collection issues.
- E. Provision of operational input into the establishment of the standard of quality for pre-hospital medical care and medical dispatch for the emergency medical services system.

Any Advisory Council committee or subcommittee shall have the right to enlist members of the emergency medical services community to support or advise such committee or subcommittee; provided, however that the composition of such committees or subcommittees shall, at a minimum, consist of the following members:

1. EMS Medical Control Committee Membership
 - A. One (1) Physician representative from each of the hospitals in Orange County, who receive EMS patents, appointed yearly by the hospital's Medical Director and/or Chief of Medical Staff at the hospital. The Physician shall have experience and interest in emergency medical care/systems.
 - B. One (1) Physician representative from an appropriate physician constituency group. The Physician shall have experience and interest in emergency medical care/systems.
 - C. One (1) Physician medical director/advisor from each Orange County designated ALS provider agency that has contracted for such service.
 - D. Orange County EMS Medical Director
2. EMS Quality Management Subcommittee Membership
 - A. OCEMS Medical Director
 - B. OMD Quality Manager
 - C. Associate Medical Directors
 - D. Agency EMS Quality Management Coordinators
 - E. Hospital clinical representatives
 - F. Speciality representatives; i.e., lawyers, medical examiners; ad-hoc, non-voting
 - G. OMD staff - non-voting
3. EMS Operations Committee Membership
 - A. Member from each ALS service provider.
 - B. Member from each BLS service provider that does not also offer ALS services.
 - C. Member from each of the hospitals in Orange County. (This liaison should be able to discuss system issues involving their patient population in Orange County).

- D. Member representing the Non-emergency transport providers.
- E. Liaison from Medical Control Committee.
- F. OMD - non-voting.

Such members need not be approved by the Membership and Mission Review Board.

Section 5. Effect of Resolution. This resolution amends, replaces and supersedes all portions and provisions of prior motions or resolutions of the Board of County Commissioners regarding the Emergency Medical Services Council or any predecessor board to the Advisory Council if any such portions or provisions are inconsistent with the provisions contained herein.

Section 6. Effective Date. This resolution shall become effective upon the date of passage.

ADOPTED THIS 20th DAY OF December 2005.

ORANGE COUNTY, FLORIDA
By: Board of County Commissioners

By: *Art Dalchanda*
County Mayor

Date: 12.29.05

ATTEST: Martha O. Haynie. County Comptroller
As Clerk of the Board of County Commissioners

By: *[Signature]*
Deputy Clerk

