

RELEASE OF TRANSFER OF LIEN TO CASH

Arrival after 2:30 p.m. will result in the document being processed the next business day

Florida Statutes: [55.10](#), [713.22](#), [713.24](#) (click on the Statute number to see the Statute)

****Special Note – It takes approximately 10 – 14 business days for funds to be mailed.**

1. Transfer of Lien to Cash can only be released for **one (1)** of the following reasons:

- A. One (1) year has passed since the Lien was recorded and no action has taken place. **If a judgment is acting as Lien, you must observe the statute of limitations, which is 7-20 years. See F.S. [55.10](#) for further reference.**
- B. A court order has been signed by a judge.
- C. A Satisfaction of Lien is presented to us. If it has not been recorded yet, it can be recorded simultaneously.
- D. No action has taken place 60 days after the “Notice of Contest of Lien” was recorded.

2. For **all reasons, except court order**, you will need to obtain a “Release of Transfer” form (go to the Release of Transfer Form on this website). Please fill out all information **completely**, filling in every box that applies. This form **must be signed and notarized. (This signature must match that of the person who signed the Transfer Request Form as the “By Whom Transferred”. If a company/corporation transfers the Lien, a company/corporation representative may also release the transfer. The representative need not be the same person who transferred the Lien, but the company/corporation must be.)**

3. For a **court order**, please provide us with a certified copy of the court order. The court order must state how the funds are to be dispersed. (No “Release of Transfer” form needed.)

If there are any court cases pending between the lienor (signature on lien) and the lienee (owner), we cannot release the funds.

Fees:

Release of Transfer - \$10

Copies - \$1 per page

Certification - \$2 per document

Please call 407-836-5116 if you have additional questions.

If you have additional questions, please call 407-836-5116. If you are planning to mail the documents in for recording, the information is below.

Physical/Overnight Delivery Address:

Orange County Comptroller’s Official Records – **Attention Specialized Documents**
109 E. Church St., Suite 300
Orlando FL 32801

Mailing Address:

Orange County Comptroller’s Official Records– **Attention Specialized Documents**
PO Box 38
Orlando FL 32802-0038