

ORANGE COUNTY 2018 VALUE ADJUSTMENT BOARD (VAB)
ORGANIZATIONAL MEETING

Date: Friday, June 29, 2018
Location: County Comptroller's Martha O. Haynie Conference Room, Fourth Floor, 201 South Rosalind Avenue, Orange County Administration Center, Orlando, Florida
Members Present: Board of County Commissioners (BCC) Emily Bonilla, Betsy VanderLey; School Board Member Joie Cadle; BCC Citizen Member David Robinson; School Board Citizen Member Lou Nimkoff
Others Present: VAB Legal Counsel Aaron Thalwitzer, Comptroller Deputy Clerk of the VAB Katie Smith, Comptroller Assistant Deputy Clerk of the VAB Jessica Vaupel, VAB Coordinators Anissa Mercado, Keondra Lofton; VAB Specialist Natasha Ramirez.

- Call to Order
- 1. Convened as the 2018 Orange County VAB. Mr. Thalwitzer called the meeting to order at 1:02 p.m.
- 2. Elect Chair and Vice-Chair. Pursuant to Section 194.015, Florida Statutes, the Chair shall be a BCC member.

Member Cadle nominated Member VanderLey as Chair.

Member Bonilla nominated herself as Chair.

Member VanderLey deferred the nomination to Member Bonilla.

No further nominations were made.

AYE votes cast by voice vote for Member Bonilla as follows: Members Cadle, Nimkoff Robinson, and VanderLey.

Member Bonilla received a majority to be elected as VAB Chair.

Member Bonilla nominated Member Cadle as Vice-Chair.

Member Cadle declined the nomination.

Member Bonilla nominated Member Nimkoff as Vice-Chair.

No further nominations were made.

AYE votes cast by voice vote for Member Nimkoff as follows: Members Bonilla, Cadle, Robinson, and VanderLey.

Member Nimkoff received a majority to be elected as VAB Vice-Chair.

Member Cadle addressed the Board. Discussion ensued.

3. Ratify existing contract for Aaron Thalwitzer as VAB Special Counsel.

Ms. Lofton addressed the Board.

Motion/Second: Members Nimkoff / VanderLey

AYE (voice vote): All members

Action: The Board ratified the existing contract for Aaron Thalwitzer as VAB Special Counsel.

4. Introduce and provide contact information of VAB Members and Comptroller Clerk of the VAB.

Ms. Mercado addressed the Board.

BCC Member:

Emily Bonilla

Phone: 407-836-7304

Email: District5@ocfl.net

BCC Member:

Betsy VanderLey

Phone: 407-836-5918

Email: District1@ocfl.net

School Board Member:

Joie Cadle

Phone: 407-317-3236

Email: joie.cadle@ocps.net

School Board Citizen Member:

Lou Nimkoff

Phone: 407-405-3368

Email: lou.nimkoff@gmail.com

BCC Citizen Member:

David Robinson

Phone: 407-696-8000

Email: david.robinson@floridamoves.com

Comptroller Deputy Clerk of the VAB:

Katie Smith

Phone: 407-836-7301

Email: katie.smith@occompt.com

The Board took no action.

5. Public Comment

No one addressed the Board for public comment.

6. Tentative schedule for the 2018 VAB.

Ms. Ramirez addressed the Board.

The Board took no action.

7. Approve the April 16, 2018, Final Meeting Minutes of the 2017 VAB.

Motion/Second: Members Cadle / VanderLey

AYE (voice vote): All members

Action: The Board approved the April 16, 2018 Final Meeting Minutes of the 2017 VAB.

8. Approve Resolution adopting filing fees for the 2018 tax cycle.

Ms. Vaupel addressed the Board.

Motion/Second: Members VanderLey / Cadle

AYE (voice vote): All members

Action: The Board approved the Resolution adopting filing fees for the 2018 tax cycle.

9. Approve Special Magistrate fees; and further, approve guaranteed minimum hours for Special Magistrates.

Ms. Vaupel addressed the Board.

Motion/Second: Members Nimkoff / Cadle

AYE (voice vote): All members

Action: The Board approved Special Magistrate fees at the rate of \$125 per hour; and further, approved guaranteed minimum hours for Special Magistrates.

10. Approve the VAB budget for the 2018 tax cycle.

Ms. Mercado addressed the Board.

Motion/Second: Members VanderLey / Nimkoff

AYE (voice vote): All members

Action: The Board approved the VAB budget for the 2018 tax cycle.

11. Approve authorization of expenditures as follows:

- a. Employment of temporary administrative assistants not to exceed \$16,000 with authorization to pay for background checks and drug testing
- b. Software licensing and support not to exceed \$20,000
- c. Office supply purchases not to exceed \$500
- d. Advertising fees not to exceed \$2,000
- e. Bank charges (for online petitions) not to exceed \$1,000

Motion/Second: Members Nimkoff / Cadle

AYE (voice vote): All members

Action: The Board approved the authorization of employment of temporary administrative assistants not to exceed \$16,000, with authorization to pay for background checks and drug testing; further, authorized expenditure not to exceed \$20,000 for software licensing and support; further, authorized office supply purchases not to exceed \$500; further, authorized advertising fees not to exceed \$2,000; and further, authorized expenditure for bank charges (for online petitions) not to exceed \$1,000.

12. Adopt local administrative procedures and forms.

Ms. Vaupel addressed the Board.

Motion/Second: Members Robinson / VanderLey

AYE (voice vote): All members

Action: The Board adopted local administrative procedures and forms.

13. Appoint six (6) attorney applicants to serve as Special Magistrate for exemption/classification hearings.

Motion/Second: Members Cadle / VanderLey

AYE (voice vote): All members

Action: The Board appointed Counselors Todd Hoepker, Kimberly Kopp, Jennifer Morando, Joseph Seagle, Thomas Tukdarian, and Karen Wonsetler to serve as exemption/classification Special Magistrate.

14. Appoint six (6) applicants to serve as Special Magistrate for tangible personal property valuation hearings.

Motion/Second: Members Cadle / VanderLey

AYE (voice vote): All members

Action: The Board appointed Pamela Andrea, Mario de la Guardia, John Robinson, Marco Salas, Robert Sutte and Edward Weinert to serve as tangible personal property Special Magistrate.

15. Appoint thirteen (13) applicants to serve as Special Magistrate for real property valuation hearings.

Motion/Second: Members VanderLey / Nimkoff

AYE (voice vote): All members

Action: The Board appointed Edwin Barfield, Mark Carpenter, Kathryn B. Edmundson, Edgar Fleri, Kelly Johnson, Albert A. Leserra, Terrie Peltier, John Robinson, Thomas A. Riddle, Marcos Salas, Richard L. Steeves, Robert Sutte, and David L. Taylor to serve as Special Magistrate for real property valuation hearings.

16. Discussion regarding Florida's property tax system.

Mr. Thalwitzer addressed the Board. Discussion ensued.

The Board took no action.

17. Discussion regarding accepting Special Magistrate recommendations without further hearings, as provided by Section 194.035, Florida Statutes, with the possibility of Final Decision Meetings prior to the Final Meeting of the 2018 VAB.

Mr. Thalwitzer addressed the Board. Discussion ensued.

Motion/Second: Members Cadle / Nimkoff

AYE (voice vote): All members

Action: The Board approved acceptance of Special Magistrate recommendations without further hearings, as provided by Section 194.035, Florida Statutes.

18. Update regarding 2018 legislation and potential VAB impacts.

Mr. Thalwitzer addressed the Board. Discussion ensued.

The Board took no action.

Ms. Vaupel addressed the Board.

In compliance with requirements for Value Adjustment Boards in administrative reviews, rule 12D-9.013, F.A.C., Ms. Vaupel advised the Board that the following materials were available to the public, special magistrates if present today, and Board members: Chapter 12D-9, F.A.C.; 12D-10, F.A.C.; Chapters 12D-51.001, 12D-51.002, and 12D-51.003, F.A.C.; and further, Chapters 192 through 195, Florida Statutes. Ms. Vaupel further noted the materials were available on the Comptroller's VAB webpage.

- MEETING ADJOURNED, 1:22 p.m.

There being no further business to conduct, VAB Chair Bonilla adjourned the meeting.

ATTEST:

Phil Diamond
County Comptroller as Clerk of the VAB

VAB Chair Date

Katie Smith
Deputy Clerk of the VAB Date

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