



Orange County Comptroller
Martha O. Haynie, CPA
Official Records Department

CUSTOMER NOTICE

ELIMINATION OF BOOK/PAGE NUMBERS AFTER JANUARY 1, 2016

Effective January 1, 2016, the Orange County Comptroller's Official Records Department will no longer be assigning Book and Page numbers to new recordings. Only the Document Number will be assigned. The Document Number already exists for all recordings so this change only eliminates a duplicate numbering system.

This also applies to maps and condominium floor plans but plats will continue their current Plat Book and Page numbering for another year to address some concerns of the surveying professionals.

Documents recorded before January 1, 2016, will still retain the Book and Page numbers and the searching capability with this number will remain for those.

If you create or use documents that contain a reference to a Book and Page number, you will need to revise this to indicate Document Number to reference any document recorded after January 1, 2016.

The format of the Document Number is 11 digits with the first four being the year of recording and the next seven being the number of documents recorded that year. Our first number next year will be 20160000001.

David Rooney
Official Records Manager